

GLOUCESTER CITY BD OF ED-00701770 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
Off-Site Assessment Tool	Off-Site Assessment Tool	Revenue from Nonprogram Foods (710)		710	03/21/2018	CAP Accepted	
Corrective Action History			CAP Accepted Lisa Garland 03/14/2018 01:25 PM	CAP Accepted			
			CAP Submitted JENNIFER SHIMP 03/14/2018 01:24 PM	Going forward, the school district will properly complete the Non-Program Food Tool annually. We will ensure that the Non-Program Food Tool will include all of it's Non Food Program Revenues and Cost and it's calculations. The SFA 's Revenue Ratio via the Tool will equal or exceed the SFA's Cost Ratio. We will increase revenues on adult prices to be sufficient to cover the cost. This will be monitored monthly by Jennifer Shimp, Accountant, starting immediately.			
			Flagged Lisa Garland 03/14/2018 12:07 PM	Finding: Revenue from Non-program Foods The NPFR Tool did NOT include all of its nonprogram revenues and costs in its calculation. In addition, Revenue Ratio DID NOT equal or exceed its Food Cost Ratio as required under 7 CFR 210.14(f).			
On-Site Assessment Tool	On-Site Assessment Tool					CAP Removed	
Corrective Action History			CAP Removed Lea Berry 02/28/2018 09:04 AM	CAP Removed			
			Flagged Lea Berry 02/26/2018 12:42 PM	The site details for Cold Springs School in SNEARS identifies the school as not having offer versus serve. The school is utilizing offer versus serve. The corrective action should ne to make sure all site details are correct with regards to offer vs. serve.. The SFA must correct the site details for Cold Springs.			
Other Programs	Afterschool Snack Program	Eligibility (General Area)	COLD SPRINGS			CAP Accepted	
Corrective Action History			CAP Accepted Lea Berry 04/17/2018 10:02 AM	CAP Accepted			
			CAP Submitted MARLENE MONROE 03/08/2018 11:45 AM	Beginning immediately, the After Care Coordinator was given Printed rosters from the POS system to use Daily. As the Student comes through the line and picks up his/her snack and milk the Cashier uses the coded roster as a POS and places a check mark next to their name. These rosters are then sent to the Food Service Director for accounting purposes. Once verified, these rosters are entered into our computer and will be MATCHED by a second party to further verify. This procedure was implemented on 3/1/18 and will clear up any discrepancies.			
			Flagged Lea Berry 02/28/2018 09:23 AM	Snack counts must be properly counted and claimed. As discussed at the exit conference findings were found in this area. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			